

**Department of Consumer Affairs - Bureau for Private Postsecondary Education  
 Capstone College - School Performance Fact Sheet-2017/2018  
 HVAC Technician - 36 weeks day, 54 weeks evening**

**Cost of Educational Program:**

Total charges for HVAC Technician students completing on-time in 2016: \$14,800

*Please note that total charges may be higher for students that do not complete the program on-time.*

**Federal Student Loan Debt at Capstone College**

Percentage of students who defaulted on their federal student loans in FY 2014: 15.6%

Percentage of students enrolled in 2016 who took out federal student loans: 70%

Percentage of graduates in 2016 who took out federal student loans: 71%

Average federal student loan debt of 2016 graduates who took out federal student loans: \$9,121

<sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school’s students who were more than 270 days (about 9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

**On-time Completion Rates (Graduation Rates) HVAC Technician**

Calendar Year	Number of Students Who Began the Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Number of On-time Graduates <sup>3</sup>	On-time Completion Rate <sup>4</sup>
2015	49	49	19	39%
2016	40	40	22	55%

**Method of Calculation**

<sup>1</sup> “Number of Students Who Began the Program” means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

<sup>2</sup> “Students Available for Graduation” is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.

<sup>3</sup> “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

<sup>4</sup> “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

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**Initial only after you have had sufficient time to read and understand the information**

## Job Placement Rates

Only for Students that Graduate at 100% of the Published Length of the Program

Calendar Year	Number of Students Who Began the Program <sup>1</sup>	Number of On-time Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate % Employed in the Field <sup>5</sup>
2015	49	19	19	12	63%
2016	40	22	22	17	77%

### Method of Calculation

<sup>1</sup> “Number of Students Who Began the Program” means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

Placement Rate % Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

## Gainful Employment Categories

### Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2015	No signed statement from student indicating that they chose to seek part-time employment	8	12
2016		17	17

### Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2015	12	0	12
2016	17	0	17

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### Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2015	2	12
2016	0	17

### Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2015	0	12
2016	0	17

### Salary and Wage Information

*Annual Salary and Wages Reported for Graduates Employed in the Field<sup>3</sup>*

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	55,000-50,001	50,000-45,001	45,000-40,001	40,000-35,001	35,000-30,001	30,000-25,001	25,000-20,001	20,000-15,001	15,000-10,000	No Salary Information Reported
2015	19	12		2	2			2	3		1	2
2016	22	17	2	1	2	4	6		2			

### Additional Definitions and Information

74112(d)(3) of the California Education Code

(3) “Gainfully Employed” means:

(A)(i) The graduate is employed in a job classification under the United States Department of Labor’s Standard Occupational Classification codes, using the Detailed Occupational (six-digit) level, for which the institution has identified in its catalog and in its employment positions list required by section 94910(f)(2) of the Code that the program prepares it graduates; and

(ii) The graduate is employed in a single position or concurrent aggregated positions totaling at least 30 hours per week for 5 weeks (35 calendar days), or totaling at least 20 hours per week for 5 weeks (35 calendar days) with a statement signed by the graduate stating that he or she chose to seek part-time employment than fulltime employment after graduation; or

(B) The graduate is employed by the same employer that employed the graduate before enrollment, and any of the following conditions are met:

(i) the graduate is employed in an occupation with a different Detailed Occupation (six-digit) level Standard Occupational Classification code than applies to the position in which the graduate was employed before enrollment; or

(ii) the employer or the graduate provides a statement to the effect that the employment after graduation was the result of a promotion with increased pay, due at least in part to graduation from the program; or

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(iii) the employer of the graduate provides a statement to the effect that the degree or the completed program was required as a condition of continued employment; or

(C) The graduate is self-employed or working freelance as reasonably evidenced by, but not limited to, a business license, fictitious business name statement, advertising (other than business cards), website, or business receipts or other evidence of income from business; or an attestation signed by the graduate or self-employment or freelance work and dated after graduation.

<sup>1</sup> "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment. Graduates unavailable for employment means graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

<sup>2</sup> "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

<sup>3</sup> Salary is as reported by the student. Not all graduates reported salary.

You may request a list of employment positions determined to be within the field for which a student received education and training, and a list of the objective sources of information used to substantiate the salary disclosures above, from the school Placement Office.

This fact sheet is filed with the Bureau of Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam pass rates; this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau of Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), telephone: 888-370-7589, fax 916-263-1897.

I have read and understood the School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

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Student Print Name

Student Sign Name

Date

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School Official Signature

Date

# **Capstone College**

**1200 N. Fair Oaks Ave. Pasadena, CA 91103 626-486-1000**

**www.CAPSTONECOLLEGE.edu**

## **Student's Right to Cancel**

### **STUDENT'S RIGHT TO CANCEL AND REFUND POLICY**

**The student has a right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student's tuition is sponsored through outside sources or programs, the refund will be sent to the sponsoring agency. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. For self-paying students, the refund will be sent to the student. A request to cancel or withdraw from the school must be in writing to the Registrar at 1200 N. Fair Oaks Ave. Suite 32 • Pasadena, CA 91103**

**Refunds for Students Who Withdraw On or Before the First Day of Class: If tuition and fees are collected in advance of the start date of classes and the student does not begin classes or withdraws on the first day of classes, no more than \$100 of the tuition and fees may be retained by the institution.**